

Upcoming Local Government Programs March – April 2017

The **UW-Extension Local Government Center (LGC)** publishes this announcement of statewide programs monthly. It includes UW-Extension programming and other programs of interest relating to local government that are offered in Wisconsin. Asterisked (*) programs are Cooperative Extension programs.

If you have questions about a program, please call the specified program contact.

March 2017

*View at your convenience – **“2017 Board of Review (BOR) Training”** – All 2017 Board of Review training by the UW-Extension Local Government Center will be by DVD. Cost: \$40. The video presents a dramatization of a complete statutory two-hour meeting of a Board of Review in the fictional village of Kayso, Wisconsin. At the end of each scene a panel of local government experts discusses what happened, and reviews important points about Board of Review procedures. Written materials include exam, affidavit, and filing instructions for certification. The 2017 DVD and materials will be available soon. Visit <http://lgc.uwex.edu> for availability and to order from the UW-Extension Local Government Center.

March 3, 4, 10, 24, 25, 31, April 1, 2017 – **“2017 District Meetings”** – Wisconsin Towns Association. \$50 per person, late registration \$60 per person. 8:00 am – 3:15 pm. Topics included will be the WTA’s legislative agenda, the Annual Assessment Report (recommended for all Town Board and Board of Review members), loans from the Board of Commissioners of Public Lands to enhance infrastructure, and answers to top questions on road law. *Presenters from Wisconsin Dept. of Revenue, Board of Commissioners of Public Lands, and Wisconsin Towns Association.* For more information and registration form, please visit the Wisconsin Towns Association website at <http://wisctowns.com>.

Stevens Point	Friday, March 3	Holiday Inn and Conv. Ctr
Ripon	Saturday, March 4	Comfort Suites/Royal Ridges Conf. Ctr.
Neillsville	Friday, March 10	American Legion Post 73
Tomah	Friday, March 24	Cranberry Country Lodge
Eau Claire	Saturday, March 25	Florian Gardens Conf. Ctr.
Cumberland	Friday, March 31	Das Lach Haus
Cable	Saturday, April 1	Lakewoods Resort & Lodge

March 6, 8, and April 26, 2017 – **“Zoning Board of Adjustment/Appeals Workshop”** – UWSP/UW Extension Center for Land Use Education, three locations and dates below. Cost: \$15-\$25. Learn about the reasons behind zoning and legal standards applicable to zoning committee decisions. This workshop is designed for Zoning Committee members with varying levels of experience. *Presenter: Lynn Markham, Land Use Specialist Center for Land Use Education.*

Questions? Lynn Markham 715-346-3879 or lynn.markham@uwsp.edu. For information/brochure and to register online, visit <http://www.uwsp.edu/cnr-ap/clue/Pages/workshops/workshopszb.aspx>

Locations and Dates for Zoning Board of Adjustment/Appeals Workshop

Appleton	5:30 pm – 8:30 pm	March 6	Fox Crossing Community Center
Eagle River	10:00 am - 2:30 pm	March 8	Lincoln Town Hall
River Falls	5:30 pm – 8:00 pm	April 26	City Hall Training Room

March 14, 2017 – **“Presenting Yourself to One Or Many”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$150. Effective speaking is a key skill for the successful manager. Learn tips to strengthen that skill in many different settings. Review how to use everyday occasions to enhance your personal presence. Develop skills to improve your formal speeches and to interview effectively with the media. Ample opportunity for practice plus exercises for continuing to improve on your own. *Instructor: Al Guyant.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/presenting-yourself-one-many> .

*March 15, 2017 – **“Cooperative Boundary Agreements”** –UW-Extension Local Government Center *Local Land Use, Planning and Zoning* teleconference series. 10:30 am – 12:00 noon. Cost: \$20.00. Boundary Agreements can provide a constructive alternative to the conflicts often associated with annexation, land use, municipal utilities and services and other issues of municipal expansion. Learn about the types of boundary agreements available in Wisconsin, including tips and potential pitfalls when creating boundary agreements. *Presenter: Christopher Hughes, JD, and Mark Roffers, AICP.* Questions: Local Government Center (608) 262-9960 or visit <http://lgc.uwex.edu>.

March 15, 2017 – **“Working With Councils, Boards, and Commissions”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$150. Do you work with elected or appointed governing bodies? Gain a clearer understanding of the pressures, legal constraints, and demands facing members of councils, boards, and commissions. Learn the structures and processes necessary in these governing bodies, and strategies for maintaining good communication and minimizing challenges that can arise in the staff/board relationship. Discover how you can help boards and commissions be more effective in their official capacities and to make for a smoother, more productive organization. *Instructors: Philip Freeburg and Dan Hill.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/work-with-councils-boards-commissions>

March 16, 2017 – **“Municipal Clerk Core Training”** – Wisconsin Elections Commission (formerly Government Accountability Board) live webinar. 9:00 am – 12:00 noon, statewide. Required training for new municipal clerks. Questions: Allison Coakley 608-261-2033. To register or for more information online visit <http://elections.wi.gov/clerks/education-training/schedule>.

*March 21, 2017 – **“Managing Public Records”** – UW-Extension Local Government Center *Local Government Issues, Challenges, and Strategies* teleconference series. 10:00 am – 11:30 am. Cost: \$20.00. Access to public records is an accepted part of Wisconsin local government. Learn what the law requires for maintaining, storing, preserving, and destroying public records, and also how these legal requirements affect electronically-created and -stored public records, including when an electronic record can be deemed the original record. *Presenter: Holly Wilson, JD.* Questions: Local Government Center (608) 262-9960. To register call (608) 262-0810 or visit <http://lgc.uwex.edu>.

March 21, 2017 – **“Workshop for Local Planning & Zoning Officials”** – UWSP/UW Extension Center for Land Use Education, 5:30 pm – 8:00 pm, City Hall, River Falls. Cost: \$15.00. Topics include: Community Planning; Development Review; Rezones; Conditional Uses and Special Exceptions; Land Divisions and Certified Survey Maps; Conducting Public Meetings and Hearings; Fair and Impartial Decision-Makers; Making and Recording Legally Defensible Decisions. This workshop is designed for new and continuing plan commission members, local government officials, and other interested persons. *Presenters: Rebecca Roberts, Brandy Howe, AICP.* Questions? Rebecca Roberts 715-346-4322 or rebecca.roberts@uwsp.edu. For information/brochure and to register online visit <http://www.uwsp.edu/cnr-ap/clue/Pages/default.aspx> .

Locations and Dates for Zoning Board of Adjustment/Appeals Workshop

Appleton	March 6	Fox Crossing Community Center
Eagle River	March 8	Lincoln Town Hall
River Falls	April 26	City Hall Training Room

March 21, 2017 – **“Election Training: Baseline Chief Inspector (webinar)”** – Wisconsin Elections Commission (formerly Government Accountability Board) live webinar. 9:00 am – 12:00 noon, statewide. Questions: Allison Coakley 608-261-2033. To register or for more information online visit <http://elections.wi.gov/clerks/education-training/schedule>.

March 22, 2017 – **“Leadership”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$150. Explore leadership characteristics and ways to strengthen your organization and support others’ work. Learn about different leadership styles, public perceptions of leadership by sector, servant-leadership basics, and how to apply effective practices of leadership. Develop a personal leadership philosophy that contributes to your organization’s mission. *Instructor: Robert Toomey.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/leadership>

March 23, 2017 – **“Problem Analysis and Problem Solving”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$150. Successful managers know that problem solving is based on a systematic process of recognition and analysis. Learn the limitations of your present problem-solving style and how to overcome them. Examine communication processes to improve creativity, identify roles for groups and teams in problem solving, and discover how to define problems in new ways. *Instructor: Jeff Russell.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/problem-analysis-problem-solving>

March 28, 2017 – **“Election Training: Baseline Chief Inspector (in-person)”** – Wisconsin Elections Commission-approved. Date, time, and location below. Questions call Allison Coakley (608) 261-2033. To register or for more information online visit <http://elections.wi.gov/clerks/education-training/schedule> .

Locations and Dates for Baseline Chief Inspector Training February 2016

Glenbeulah	Tuesday, March 28	1:00 pm – 4:00 pm
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April 2017

April 1, 2017 – **“2017 District Meetings”** – Wisconsin Towns Association. \$50 per person, late registration \$60 per person. 8:00 am – 3:15 pm. Topics included will be the WTA’s legislative agenda, the Annual Assessment Report (recommended for all Town Board and Board of Review members), loans from the Board of Commissioners of Public Lands to enhance infrastructure, and answers to top questions on road law. *Presenters from Wisconsin Dept. of Revenue, Board of Commissioners of Public Lands, and Wisconsin Towns Association.* For more information and registration form, please visit the Wisconsin Towns Association website at <http://wisctowns.com>.

Cable

Saturday, April 1

Lakewoods Resort & Lodge

April 6, 2017 – **“Policy Analysis for Non-Analysts”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$150. As a public manager you must be able to analyze policy and interpret it for your work unit. Learn how to use analytical tools in decision-making, evaluate outcomes for policy-related decisions, resolve conflicts over policy, and use your analysis in making decisions and solving problems. We also practice using analytical tools to study policy problems and reach decisions. *Instructor: Eng Braun.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/policy-analysis-for-non-analysts>

April 7, 2017 and April 21, 2017 – **“Cultural Competence: Embracing the Other in All of Us”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$285. Workplace demographics are constantly changing. It is easy for all of us to “otherize” those we don’t understand. In this two-day workshop, enhance your cross-cultural communication skills through a variety of individual and small-group exercises. Explore shared values and how to use those as a touchstone for learning and growing rather than discriminating. *Instructor: Laura Smythe.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/cultural-competence>

*April 18, 2017 – **“Manure Management: Issues for Local Officials”** – UW-Extension Local Government Center *Local Government Issues, Challenges, and Strategies* teleconference series. 10:00 am – 11:30 am. Cost: \$20.00. This session will provide an overview of key issues for local officials related to production, transport, and field application of manure. Topics addressed will include farm manure management systems, transport and roadway issues, and public health concerns. *Presenters: Ken Genskow, Kevin Erb, Becky Larson, Cheryl Skjolaas.* Questions: Local Government Center (608) 262-9960. To register call (608) 262-0810 or visit <http://lgc.uwex.edu>.

April 18, 19, 20, 21, 2017 – **“Asphalt Road Maintenance”** – Workshop by UW-Madison Transportation Information Center. 7:30 am – 3:00 pm. Four dates and locations given below. Cost: \$80, lunch included. Topics include: PASER Rating Review; Effective Crack Sealing and Filling; Chip Seals; Other Surface Treatment Options; Treatments for Special Situations; Question and Answer Session. *Instructors: Thomas J. Wood, William F. Heiden PE, and Ben Jordan, PE, Steve Pudloski.* To register call 1-800-462-0876, or visit <http://epd.wisc.edu/tic>

Dates & Locations Asphalt Road Maintenance:

April 18 Eau Claire
April 19: Wausau
April 20: Fond du Lac
April 21: Barneveld

*April 19, 2017 – **“Case Law and Legislative Update”** –UW-Extension Local Government Center *Local Land Use, Planning and Zoning* teleconference series. 10:30 am – 12:00 noon. Cost: \$20.00. Planning law is constantly changing. This program highlights and reviews recent court decisions and legislation affecting planning and land use in Wisconsin. *Presenter: Brian Ohm, JD.* Questions: Local Government Center (608) 262-9960 or visit <http://lgc.uwex.edu>.

April 19-21, 2017 – **“Building Inspectors Institute”** – League of Wisconsin Municipalities. 9:00 am Wednesday – 12:00 noon Friday. Tundra Lodge, Green Bay. Cost: \$180 members, \$200 nonmembers, \$65 guests. Topics include: Legislative Update; Dept. of Safety & Professional Services Update; Keynote from Rob Davis, former Packer Player and Green Bay Packer Director of Player Development, Lambeau Stadium Tour, Deck Fasteners & Alternatives, Proper Installation of LP Siding, Wisconsin Commercial Code Provisions, Mechanical Code Provisions, ResCheck, Preparing Building Code Enforcement for Litigation: Tips & Advice from a City Attorney. *Presenters: Ben Campbell, Jim Schmitt, Jerry Deschane, Eric Esser, Rob Davis, Rick Bouchonville, Randy Fenske, Robin Zentner, Jim Smith, Kimberly Paarlberg, Randy Dahmen, Joe Nagan, Douglas Hoffer.* Download registration form at <http://www.lwm-info.org/751/Building-Inspectors-Institute>.

April 20, 2017 – **“Using Data for Better Decisions”** – Certified Public Manager[®] Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$150. Learn how to use research correctly, including how to interpret and incorporate available research findings to support your goals and activities, and design research studies to shine light on critical issues. Explore the meanings of the most-used statistical indices and when you should use each of them, and discover how people can be misled using statistical figures and devices. *Instructor: Patrick Jackson.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <http://continuingstudies.wisc.edu/classes/using-data-better-decisions>

April 20, 21, 2017 – **“Gravel Road Maintenance”** – Workshop by UW-Madison Transportation Information Center. 7:30 am – 3:00 pm. Two dates and locations given below. Cost: \$80, lunch included. Topics include: Roadway Shape and Drainage, Soils and Gravel Materials; “Roadside Intimidation;” Grading Procedures; Gravel Road PASER Condition Rating; Surface Stabilization and Dust Control; Other Issues for Gravel and Gravel Roads. *Instructors: Thomas J. Wood, PE; William F. Heiden; and Ben Jordan, PE, Steve Pudloski.* To register call 1-800-462-0876, or visit <http://epd.wisc.edu/tic>

Dates & Locations Gravel Road Maintenance:

April 20: Wausau
April 21: Rice Lake

April 26, 2017 – **“Zoning Board of Adjustment/Appeals Workshop”** – UWSP/UW Extension Center for Land Use Education, location and date below. Cost: \$15. Learn about the reasons

behind zoning and legal standards applicable to zoning committee decisions. This workshop is designed for Zoning Committee members with varying levels of experience. *Presenter: Lynn Markham, Land Use Specialist Center for Land Use Education.* Questions? Lynn Markham 715-346-3879 or lynn.markham@uwsp.edu. Information/Brochure and to register online at <http://www.uwsp.edu/cnr-ap/clue/Pages/workshops/workshopszb.aspx>

Location and Date for Zoning Board of Adjustment/Appeals Workshop

River Falls 5:30 pm – 8:00 pm April 26 City Hall Training Room

An EEO/AA employer, University of Wisconsin Extension provides equal opportunities in employment and programming, including Title IX and American with Disabilities (ADA) requirements. Requests for reasonable accommodations for disabilities or limitations should be made prior to the date of the program or activity for which it is needed. Please do so as early as possible prior to the program or activity so that proper arrangements can be made. Requests are kept confidential.