REGISTRATION FORM 1764
2008-2009 WisLine Teleconference Series

Participation in an active WisLine session costs $20, which includes the written materials. Materials will be sent to the site if you register at least 10 days prior, or to your address if you register late. Cancellations must be received 10 days prior in order to receive a refund.

Other learning options available a few days after the live WisLine:
- Purchase a “materials bundle” and receive written materials along with an audio CD of the actual teleconference. Call (608) 262-9960 or visit: lgc.uwex.edu/WisLines
- Purchase audio-streamed program online at: lgc.uwex.edu/stream
- Check session(s) you wish to attend at $20 each:
  - Aug. 13: Partisan Primary
  - Oct. 15: November Election
  - Oct. 29: Election Day Duties
  - Nov. 19: Candidates on Ballot
  - Dec. 3: Caucus Procedures
  - Feb. 11: Municipal Elections
  - Mar. 25: Recount How-To’s
  - Apr. 8: Election Day Special Topics
  - May 13: What Every New Clerk Needs

Mail form and fee to:
WisLine Registrations
Dept. 111, Room 139
702 Langdon Street
Madison, WI 53706

Or register by fax: (800) 741-7416; or phone: (608) 262-0810, using credit card for payment.

Method of payment: Visa ☐ MC ☐ Am Exp. ☐

Credit Card #: ____________________________ Exp. Date ____________
Cardholder’s name ____________________________ Bill Me ☐ Check Enclosed ☐

(Make check payable to UW-Extension)

A WisLine is a live teleconference offered by the University of Wisconsin-Extension. You pre-register by mail, fax or phone to attend at a public WisLine site convenient to you. The day of the program, you will go to a room set up for two-way sound communication. Because there is no visual presentation in these teleconferences, you will receive a packet of printed materials that will be referred to throughout the program and that you can take home.

This series of nine programs is designed to keep local government officials up to date on the administration of elections in Wisconsin. Current procedures and processes for officials involved in conducting elections will be discussed by representatives from the Elections Division of the Wisconsin Government Accountability Board. Each session will provide ample opportunity for participant questions and comments. Programs will be moderated by UW-Extension’s Local Government Center Staff.

CONDUCTING LOCAL ELECTIONS
2008-09 WisLine Teleconference Series

Presenters will be representatives from the Wisconsin Government Accountability Board – Elections Division.

August 13, 2008 (Wednesday), 10:30-11:50 a.m. IMPORTANT POINTS TO REMEMBER FOR THE PARTISAN PRIMARY (#1764-1) – Are you prepared for the partisan primary? Get answers to your questions about election administration issues, including the new rules concerning ballots and voting equipment security.

October 15, 2008 (Wednesday), 10:30-11:50 a.m. IMPORTANT POINTS TO REMEMBER FOR THE NOVEMBER ELECTION (#1764-2) – A review of procedures essential to successful navigation through the November Presidential and General Election.

October 29, 2008 (Wednesday), 10:30-11:50 a.m. TRAINING FOR ELECTION DAY OFFICIALS / ELECTION DAY DUTIES (#1764-3) – A review of election-day activities such as opening the polling place, processing absentee ballots, challenging electors, and handling observers.

November 19, 2008 (Wednesday), 10:30-11:50 a.m. GETTING CANDIDATES ON THE SPRING BALLOT (#1764-4) – Check out the procedures for getting local candidates on the ballot when nomination papers are used. Also, this is your time to share your questions and our answers relating to the upcoming spring filing deadline for local candidates.

December 3, 2008 (Wednesday), 10:30-11:50 a.m. CAUCUS PROCEDURES FOR TOWNS AND VILLAGES (#1764-5) – There really is a proper way to conduct a caucus! Here’s an opportunity to find out what to do and what not to do, based on the experiences of others.

February 11, 2009 (Wednesday), 10:30-11:50 a.m. MUNICIPAL ELECTIONS/CLERK’S DUTIES (#1764-6) – A review of duties such as issuing absentee ballots, handling write-in candidates, election results, municipal boards of canvassers, and issuing certificates of election.

March 29, 2009 (Wednesday), 10:30-11:50 a.m. RECOUNT HOW-TO’S (#1764-7) – Learn what to do for a recount. Get pointers to make your job easier, gathered from those who have actually lived through one. For those who anticipate a close race for an office up for election, or for those who just wish to be prepared.

April 8, 2009 (Wednesday), 10:30-11:50 a.m. TRAINING FOR ELECTION DAY OFFICIALS / SPECIAL TOPICS (#1764-8) – Election day registration, special registration deputies, polling place accessibility: a special in-depth look at these three important topics.

What is a WisLine?

Indicates that each of these sessions earns participants 1.5 hours of credit toward the recertification requirement of chief elections inspectors.