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University of Wisconsin-Extension
Cooperative Extension Service
Local Government Center
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Local Government CENTER

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LOCAL GOVERNMENT ESSENTIALS

A WisLine Teleconference Series
2012-2013



Sponsored by:

UW-Extension Local Government Center
League of Wisconsin Municipalities
Wisconsin Counties Association
Wisconsin Towns Association
UW-Extension County Offices

Local Government Essentials **Spring 2013 Distance Educa-** **tion Programs** **Presented by UW-Extension's** **Local Government Center**

These programs cover fundamental topics Wisconsin local governments will face this spring. Each program will provide ample opportunity for participant questions and comments. Programs will be moderated by UW-Extension's Local Government Center Staff.

How to Run the Annual Town Meeting March 5, 2013, 10:30 am – 12:20 pm

Every year Wisconsin Towns are required by law to convene a meeting of its electors. Learn the statutory requirements and parliamentary procedures required to run a successful annual town meeting. *Presented by Attorney Carol Nawrocki, Wisconsin Towns Association.*

Regulation of Alcoholic Beverage Licensing

March 12, 2013, 9:30 am–12 pm

Wisconsin municipalities are required to appropriately review and issue alcohol licenses according to state law. Prepare for your municipality's review and issu-

ing of licenses by learning the statutory requirements for alcoholic beverage licenses, municipal licensing actions, recent court decisions and any legislative changes. *Presented by Attorney Rick Stadelman, Wisconsin Towns Association; Attorney Claire Silverman, League of Wisconsin Municipalities staff; and Roger Johnson, Wisconsin Department of Revenue.*

Conducting the Annual Board of Review

April 23, 2013. Also repeats on April 30, May 2, and May 7, all at 10:30 am – 12:50 pm.

Get the Certified Training for Boards of Review that Wisconsin Law requires. This program meets that requirement and you will learn the proper way to conduct a board of review hearings and decide tax valuation appeals. *Presented by Rick Stadelman, Wisconsin Towns Association; Attorney John Macy, Arenz, Molter, Macy, Riffle & Larson SC; Jennifer Miller and Marilyn Hendricks, Wisconsin Department of Revenue.*

What is a WisLine?

A WisLine is a live teleconference offered by the University of Wisconsin-Extension. Reference materials will be sent electronically to registered attendees. If you prefer a hard copy of the materials, you may request these for a small additional fee.

If you cannot attend the live session, you have the option to purchase a materials bundle. These are available in one of two formats:

- a CD recording of the program and a copy of the printed materials
- an online audiostream and PDF of the materials

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To Register

Registration links can be found at <http://lgc.uwex.edu> or by phone at (608) 262-0810.

Costs

Live attendance: \$20
Materials bundle: \$28

If you have a disability and desire accommodations, please advise us when you register. Requests are confidential.