

# COUNTY OFFICIALS WORKSHOPS (COWS)



## FROM THE EXPERTS

Roles & Responsibilities, Budgeting, Open Meetings Law, Ethics & Conflicts of Interest, Public Records Law, Running Effective Meetings, Engaging the Public, State & County Issues Update



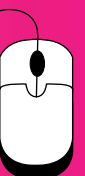
Local Government  
CENTER

UW-Ext. Local Government Center  
& Wisconsin Counties Association

**UW**  
**Extension**  
University of Wisconsin-Extension



Register  
**Online**  
[www.wicounties.org](http://www.wicounties.org)



# AGENDA

This one-day workshop is an opportunity to learn from experts from UW-Extension's Local Government Center and Wisconsin Counties Association – experienced educators who get the point across about best practices and avoiding pitfalls.

## **AGENDA**

8:00 am

**Registration**

8:30 am

**Roles & Responsibilities of County Board Supervisors**

Dan Hill, Local Government Specialist,  
UW-Ext. Local Government Center

9:45 am

**The County Budgeting Process**

Craig Maher, Local Government Specialist,  
UW-Ext. Local Government Center

10:45 am

**The Ins & Outs of Wisconsin's Open Meetings Law**

Dan Hill, Local Government Specialist,  
UW-Ext. Local Government Center

11:30 am

**Running & Participating in Effective Meetings**

J. Michael Blaska, Chief of Staff,  
Wisconsin Counties Association

12:15 pm

**Lunch**

1:00 pm

**Wisconsin's Public Records Law**

Phillip Freeburg, Senior Lecturer,  
UW-Ext. Local Government Center

1:45 pm

**Ethics & Conflicts of Interest**

Phillip Freeburg, Senior Lecturer,  
UW-Ext. Local Government Center

2:40 pm

**Techniques in Civic Engagement**

Bill Rizzo, Local Government Specialist,  
UW-Ext. Local Government Center

3:25 pm

**State & County Issues Update**

Sarah Diedrick-Kasdorf,  
Deputy Director of Government Affairs,  
Wisconsin Counties Association

4:00 pm

**Adjourn**

REGISTER ONLINE - CLICK ON THE LINKED

**DATES & LOCATIONS BELOW** (or, fill out a registration form on the next page)

**Tuesday, May 6, 2014**

**Stevens Point**

Holiday Inn  
1001 Amber Ave.  
Stevens Point, WI 54482

**Thursday, May 8, 2014**

**Richland Center**

Ramada Richland Center  
1450 Veterans Dr.  
Richland Center, WI 53581

**Wednesday, May 14, 2014**

**Rhineland**

Northwoods Banquet Center  
1540 Pueblo Dr.  
Rhineland, WI 54501

**Tuesday, May 20, 2014**

**DeForest**

North Star Conf. Center  
5025 County Rd. V  
DeForest, WI 53532

**Wednesday, May 7, 2014**

**Eau Claire**

Sleep Inn & Suites  
5872 33rd Ave.  
Eau Claire, WI 54703

**Tuesday, May 13, 2014**

**Green Bay**

The Meadows Conf. Center  
850 Kepler Dr.  
Green Bay, WI 54311

**Thursday, May 15, 2014**

**Cable**

Lakewoods Resort  
21540 County Hwy. M  
Cable, WI 54821

# COUNTY OFFICIALS WORKSHOPS (COWS)

**FEE: \$65.00**

## REGISTRATION FORM

or register online at [www.wicounties.org](http://www.wicounties.org)

Yes! I plan on attending the following workshop:

- |  |  |
|--|--|
| <input type="checkbox"/> Stevens Point • Tuesday, May 6, 2014    | <input type="checkbox"/> Rhinelander • Wednesday, May 14, 2014 |
| <input type="checkbox"/> Eau Claire • Wednesday, May 7, 2014     | <input type="checkbox"/> Cable • Thursday, May 15, 2014        |
| <input type="checkbox"/> Richland Center • Thursday, May 8, 2014 | <input type="checkbox"/> DeForest • Tuesday, May 20, 2014      |
| <input type="checkbox"/> Green Bay • Tuesday, May 13, 2014       |  |

Name \_\_\_\_\_

County \_\_\_\_\_

Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Register online at [www.wicounties.org](http://www.wicounties.org) or fax registration form to 608-663-7189. Registration forms and payment (payable to the Wisconsin Counties Association) should be mailed to WCA, 22 E. Mifflin Street, Suite 900, Madison, WI 53703.

The fee for this workshop is \$65.00 for each participant; the fee increases to \$75.00 for late registrations (less than 7 days prior to the workshop date). The fee covers the cost of registration, instruction, materials, a morning

snack and lunch. A full refund will be made if notice of cancellation is received in writing or by fax 7 days prior to the workshop. No-shows will not receive a refund, but materials can be sent.

Any person requiring special accommodations should contact the Local Government Center (608-262-9961) at least 72 hours before the scheduled workshop date so that appropriate arrangements can be made.

### QUESTIONS?

For more information and to order workshop materials (\$35) call the Local Government Center (608-262-9961). For information and registration logistics call the Wisconsin Counties Association (608-663-7188).



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