

Public WisLine Sites

Individual sites may not be available for every program. Please contact the site in your area well in advance of your program to verify room availability and directions.

4000 Adams	Adams Co. UWEX	608-339-4237
4001 Ashland	Ashland Co. Crthse.	715-682-7017
4007 Alma	Buffalo Co. Crthse.	608-685-6256
4038 Antigo	Langlade Co. UWEX	715-627-6236
4050 Appleton	Outagamie Co. UWEX	920-832-5122
4069 Baldwin	St. Croix Co. Ag Ctr.	715-684-3301
4055 Balsam Lake	Polk Co. Govt. Bldg.	715-485-8600
4064 Baraboo	Sauk Co. UWEX	608-355-3250
4003 Barron	Barron Co. UWEX	715-537-6250
4031 Black River Falls	Jackson Co. UWEX	715-284-4257
4009 Chilton	Calumet Co. UWEX	920-849-1450
4010 Chippewa Falls	Chippewa Co. Crthse.	715-726-7950
4025 Crandon	Forest Co. UWEX	715-478-2212
4037 Darlington	LaFayette Co. Crthse.	608-776-4820
4029 Dodgeville	Iowa Co. UWEX	608-935-0391
4052 Durand	Pepin Co. Govt. Ctr.	715-672-5214
4073 Eagle River	Vilas Co. Crthse.	715-479-3648
4022 Eau Claire	Eau Claire Co. UWEX	715-839-4712
4075 Elkhorn	Walworth Co. UWEX	262-741-4951
4053 Ellsworth	Pierce Co. Ofc. Bldg.	715-273-6781
4023 Florence	Florence Resource Ctr.	715-528-4480, x49
4024 Fond du Lac	UWEX-Fond du Lac	920-929-3170
4005 Green Bay	Brown Co. Ag. Ctr./UWEX	920-391-4650
4028 Green Lake	Green Lake Co. Crthse.	920-294-4032
4065 Hayward	Sawyer Co. Crthse.	715-634-4839
4030 Hurley	Iron Co. Crthse.	715-561-2695
4061 Janesville	Rock Co. Crthse.	608-757-5690
4032 Jefferson	Jefferson Co. UWEX	920-674-7296
4017 Juneau	Dodge Co. Admin. Bldg.	920-386-3790
4044 Keshena	Menominee Co. Crthse.	715-799-4654
4035 Kewaunee	Kewaunee Co. Crthse.	920-388-7141
4036 La Crosse	La Crosse Co. UWEX	608-785-9593
4062 Ladysmith	Rusk Co. Crthse.	715-532-2151
4026 Lancaster	Grant Co. UWEX	608-723-2125
4015 Madison	The Pyle Ctr.	608-265-0753
4016 Madison	Dane Co. UWEX	608-224-3707
4040 Manitowoc	Manitowoc Co. UWEX	920-683-4169
4042 Marinette	Marinette Co. Crthse.	715-732-7510
4033 Mauston	Juneau Co. UWEX	608-847-9336
4070 Medford	Taylor Co. USDA Svc Ctr.	715-748-3327
4020 Menomonie	Dunn Co. Ag Ctr.	715-232-1636
4021 Menomonie	UW-Stout	715-232-5239
4039 Merrill	Lincoln Co. UWEX	715-536-0304
4027 Monroe	Green Co. UWEX	608-328-9440
4043 Montello	Marquette Co. UWEX	608-297-3136

4011 Neilsville	Clark Co. Crthse.	715-743-5121
4048 Oconto	Oconto Co. Crthse.	920-834-6846
4083 Oshkosh	Winnebago Co. UWEX	920-232-1970
4058 Phillips	Price Co. UWEX	715-339-2555
4051 Port Washington	Ozaukee Co. Admin. Ctr.	262-284-8288
4013 Portage	Columbia Co. Annex Bldg	608-742-9688
4014 Prairie du Chien	Crawford Co. UWEX	608-326-0223
4088 Reedsburg	Reedsburg Public Library	608-768-7323
4049 Rhinelander	Oneida Co. UWEX	715-365-2750
4060 Richland Ctr.	Richland Co. UWEX	608-647-6148
4054 River Falls	UW-River Falls	715-425-3256
4067 Shawano	Shawano Co. Crthse.	715-526-6136
4068 Sheboygan	Sheboygan UWEX Ofc.	920-459-5902
4008 Siren	Burnett Co. Govt. Ctr.	715-349-2151
4047 Sparta	Monroe Co. UWEX	608-269-8722
4077 Spooner	Washburn Co. UWEX	715-635-4444
4056 Stevens Point	Portage Co. UWEX	715-346-1316
4018 Sturgeon Bay	Door Co./City Library	920-746-2260
4019 Superior	Douglas Co. UWEX	715-395-1363
4072 Viroqua	Vernon Co. UWEX Ofc.	608-637-5276
4004 Washburn	Bayfield Co. Crthse.	715-373-6104
4080 Waukesha	Waukesha Co. Admin Ctr.	262-548-7770
4081 Waupaca	Waupaca Co. Crthse.	715-258-6230
4041 Wausau	Marathon Co. UWEX	715-261-1232
4082 Wautoma	Waushara Co. Crthse.	920-787-0416
4045 West Allis	Milwaukee Co. UWEX	414-290-2430
4079 West Bend	Washington Co. UWEX	262-335-4478
4071 Whitehall	Trempealeau Co. Crthse.	715-538-2311
4085 Wisconsin Rapids	Wood Co. Crthse.	715-421-8440

UW-Extension provides equal opportunities in employment and programming, including Title IX requirements.

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Cooperative Extension Service
Local Government Center
610 Langdon Street, Rm. 229
Madison, WI 53703-1104



Local Government CENTER

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CURRENT ISSUES AFFECTING LOCAL GOVERNMENT OFFICIALS

A WisLine Teleconference Series
2008-2009



Sponsored by:

UW-Extension Local Government Center
League of Wisconsin Municipalities
Wisconsin Counties Association
Wisconsin Towns Association
UW-Extension County Offices

REGISTRATION FORM 1763

2008-2009 WisLine Teleconference Series

Participation in an active WisLine session costs \$20, which includes the written materials. Materials will be sent to the site if you register at least 10 days prior, or to your address if you register late. Cancellations must be received 10 days prior to the program in order to receive a refund.

WisLine Location (see back panel) _____
Name _____
Address _____
City _____ Zip _____
Phone (____) _____
E-Mail Address _____
Government Unit _____

Check session(s) you wish to attend at \$20 each:

- | | |
|--|--|
| <input type="checkbox"/> Sep. 15 Dev. Annl. Budget | <input type="checkbox"/> Mar. 24 Annl. Town Mtg. |
| <input type="checkbox"/> Nov. 11 Financial Admin. | <input type="checkbox"/> Mar. 31 Reg. Alc. Bev. |
| <input type="checkbox"/> Nov. 18 Federal Payroll | <input type="checkbox"/> Apr. 21 Board of Review |
| <input type="checkbox"/> Dec. 16 Property Tax | <input type="checkbox"/> Apr. 28 Repeat of Apr. 21 |
| <input type="checkbox"/> Feb. 17 State/Local Finance | <input type="checkbox"/> May 5 Repeat of Apr. 21 |
| <input type="checkbox"/> Mar. 3 Fin'l Report Form C | |

Mail form and fee to:

WisLine Registrations
Dept. 111, Room 139
702 Langdon Street
Madison, WI 53706

Or register by fax: (800) 741-7416; or phone:
(608) 262-0810, using credit card for payment.

For questions only (no registration): (608) 262-9961

Method of payment: Visa MC Am Exp.
Credit Card # _____
Cardholder's name _____ Exp. Date _____

Bill Me Check Enclosed
(Make check payable to UW-Extension)

If you have a disability and desire accommodations, please advise us when you register. Requests are confidential.

CURRENT ISSUES AFFECTING LOCAL GOVERNMENT OFFICIALS

2008-09 WisLine Teleconference Series

September 15, 2008 (Monday), 10:30 a.m.-12:20 p.m. **DEVELOPING THE ANNUAL BUDGET** (#1763-1). Learn the general statutory requirements and procedures that local governments are subject to in developing their annual budget. The Village of Brown Deer's budget process and documents will be featured. *Russ Van Gompel, Village Manager of Brown Deer; and Kate Lawton of UWEX Local Government Center.*

November 11, 2008 (Tuesday), 10:30 a.m.-12:20 p.m. **FINANCIAL ADMINISTRATION** (#1763-2). Learn the basics of the budgeting-accounting-reporting cycle, cash-handling and bill paying for towns and villages. Also discussed will be the statutory checks and balances within the system between boards, clerks, treasurers and taxpayers. *Carol Doran, Wisconsin Department of Revenue.*

November 18, 2008 (Tuesday), 10:30 a.m.-12:20 p.m. **FEDERAL PAYROLL RESPONSIBILITIES** (#1763-3). Learn your local government's tax obligations, have the opportunity to ask questions about your payroll and discuss any problems with it. Program materials will include all relevant forms and resources. *Ruthann Watts, Internal Revenue Service.*

December 16, 2008 (Tuesday), 10:30 a.m.-12:20 p.m. **PROPERTY TAX 101** (#1763-4). Learn the basics of the property tax system – administration, valuation, levies and rates. Understand the difference between equalized and assessed valuations and how they are used. Find out how local boards of review fit into this system. *Speakers to be announced.*

February 17, 2009 (Tuesday), 10:30 a.m.-12:20 p.m. **STATE AND LOCAL FINANCE DISCUSSION** (#1763-5). Learn about Wisconsin's state and local finance system and how this compares to other states. Join the discussion about how Wisconsin can reform its finance system, eliminate structural deficits, and encourage economic and community development. *Speakers to be announced.*

March 3, 2009 (Tuesday), 10:30 a.m.-12:50 p.m. **COMPLETING THE FINANCIAL REPORT FORM C** (#1763-6). Each year counties and municipalities must submit an annual financial report form to the Department of Revenue. Smaller towns and villages that use cash basis accounting fill out the "Form C" financial report. Complete this form step by step and have your questions answered. *Carol Doran, Wisconsin Department of Revenue.*

March 24, 2009 (Tuesday) 10:30 a.m.-12:20 p.m. **HOW TO RUN THE ANNUAL TOWN MEETING** (#1763-7). Learn about the statutory requirements and parliamentary procedures required to run a successful annual town meeting. *Rick Stadelman, Wisconsin Towns Association.*

March 31, 2009 (Tuesday), 10:30 a.m.-12:50 p.m. **REGULATION OF ALCOHOLIC BEVERAGE LICENSING** (#1763-8). As you ready your municipality for reviewing and issuing licenses, learn about the statutory requirements for alcoholic beverage licenses, municipal licensing actions, recent case law and any legislative changes. *Rick Stadelman, Wisconsin Towns Association; Claire Silverman, League of Wisconsin Municipalities; and Roger Johnson, Department of Revenue.*

**Check out our free online
Mock Board of Review
video!**

<http://lgc.uwex.edu/bor/BORVideos.html>

April 21, 2009 (Tuesday), 10:30 a.m.-12:50 p.m. **CONDUCTING THE ANNUAL BOARD OF REVIEW** (#1763-9). Learn or review the statutory requirements and procedures for conducting the annual board of review. This program meets the certified training requirement under the law for board members; however, you must register and attend the WisLine program to meet the requirement. Alternatively, registering and listening to the audio-streamed program also counts for the certified training, or purchasing and completing the program on CD. *Rick Stadelman, Wisconsin Towns Association; and Reed Johnson, Department of Revenue.*

Program repeats on:

April 28, 2009 (Tuesday), 10:30 a.m.-12:50 p.m. (#1763-10).

May 5, 2009 (Tuesday) 10:30 a.m.-12:50 p.m. (#1763-11).

What is a WisLine?

A WisLine is a **live teleconference** offered by the University of Wisconsin-Extension. You pre-register by mail, fax or phone to attend at a public WisLine site convenient to you. The day of the program, you will go to a room set up for two-way sound communication. Because there is no visual presentation in these teleconferences, you will receive a packet of printed materials that will be referred to throughout the program and that you can take home.

Other learning options available a few days after the live WisLine, at \$25 each:

– Purchase a "materials bundle" and receive written materials along with an audio CD of the actual teleconference. Call (608) 262-9960 or visit: lgc.uwex.edu/WisLines.

– Purchase audio-streamed program online (requires fast Internet connection) at lgc.uwex.edu/stream.