

## Board of Review

DVD format, view at your convenience

This year's training offers two choices: (1) "Conducting the First Meeting," or (2) "Board of Review Hearing." The "Conducting the First Meeting" video provides information about each phase of the first meeting through a portrayal of a fictional Wisconsin village and commentary by a panel of experts. The "Board of Review Hearing" video presents a board of review hearing "gavel to gavel" in the fictional town of Cheddar Falls, with updated expert commentary. Certification of training requires completing a written examination which is reviewed with answers in the video. You need to view **only one** of the two videos for certification.

Board of Review training materials for 2019 are available directly from UW-Madison Extension's Local Government Center.

To pay by check, download the order form at [lgc.uwex.edu](http://lgc.uwex.edu). Complete the form and send by U.S. Postal Service to Local Government Center, 610 Langdon St, Room 229, Madison, WI 53703.

To pay by credit card, contact the Local Government Center by telephone, 608-262-9960 or 608-262-9961.

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UNIVERSITY OF WISCONSIN-MADISON

## Local Government Essentials

### Distance Education Series Spring 2019

Property Tax: The Good, The Bad, and The Ugly

Alcohol Beverage Regulation and Licensing

also information on

Board of Review Training

the Annual Town Meeting



UW-Madison Extension Local Government Center

League of Wisconsin Municipalities

Wisconsin Counties Association

Wisconsin Towns Association

Wisconsin Department of Revenue

UW-Madison Division of Extension county offices

## Local Government Essentials 2019

These programs cover some of the essential elements of local governance in Wisconsin. Programs are moderated by UW-Extension's Local Government Center staff.

The programs will be offered via webinar. An email with connection information and a PDF of the reference materials will be sent to registrants five days prior to the program.

To register online, follow the link at [lgc.uwex.edu](http://lgc.uwex.edu). To register by telephone, call 608-262-0810.

Cancellation policy: You may cancel up to 10 days before the program and still receive a refund.

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## Alcohol Beverage Regulation and Licensing – Part 1

Monday, April 29, 2019  
10:00 am – 12:00 noon

Part 1: Under state law, Wisconsin municipalities issue and renew alcohol licenses. New municipal clerks and others looking for a refresher on the basics of alcohol licensing will benefit most from this session. Learn about the different types of licenses, license qualifications, notice requirements and other statutory requirements as your municipality prepares for the upcoming license renewal period.

*Presented by Attorney Carol Nawrocki, Wisconsin Towns Association and Attorney Claire Silverman, League of Wisconsin Municipalities*

## Property Tax: The Good, The Bad, and The Ugly

Thursday, May 2, 2019  
10:30 am – 12:00 noon

The property tax is the most important own-source revenue for local government. Learn about the strengths and limitations of the property tax based on national research and the challenges specific to Wisconsin local governments from a city administrator with work experience in four (4) states.

*Presented by Bradley J. Hanson, City Administrator/Clerk, City of Mondovi; and Yunji Kim, Assistant Professor, Department of Planning and Landscape Architecture & Extension Specialist, Local Government Center, University of Wisconsin-Madison*

If you are looking for a basic overview of the budgeting process, please consider purchasing a recorded version of *Developing Your Annual Budget* presented in June 2017 (see Order a Recorded Version).

## Alcohol Beverage Regulation and Licensing – Part 2

Monday, May 6, 2019  
10:00 am – 12:00 noon

Part 2 is intended for new and continuing officials who want to stay up-to-date with recent law changes, current issues, and Wisconsin Department of Revenue resources related to alcohol licensing. Tom Ourada will cover recent legal updates and legislative changes.

To submit your questions ahead of time, please email them by Wednesday, May 1, 2019 to [lgc@extension.wisc.edu](mailto:lgc@extension.wisc.edu).

*Presented by Tom Ourada, Wisconsin Department of Revenue*

## Board of Review

Information on 2019 Board of Review Training is on the reverse side of this page.

## Annual Town Meeting

If you are looking for how to conduct the annual town meeting, please consider purchasing a recorded version of *How to Run the Annual Town Meeting* presented in March 2018 (see Order a Recorded Version).

## Cost to Participate

**\$20.** Participate during the live program. The connection information and reference materials (PDF) will be sent by email.

**\$35.** Participate during the live program plus hard copy of reference materials. Please register early to allow one week for U.S. Postal Service delivery.

*When you connect to the webinar, if you're not able to receive the audio via computer, you will need a telephone line. In this case, the number you dial into is **not toll-free**.*

*Please note that registering for participation during the live program does **not** include access to a recorded version. See below for how to order recorded versions.*

## Order a Recorded Version

Recorded versions are available two weeks after the teleconference.

USB drive with digital files of audio and reference materials \$35 (includes shipping via U.S. Postal Service). To order, visit the Center's Register/Purchase page at [lgc.uwex.edu](http://lgc.uwex.edu) or call the Local Government Center at 608-262-9960 or 608-262-9961.