



## Upcoming Local Government Programs August – September 2019



The **UW-Madison Extension Local Government Center (LGC)** publishes this announcement of statewide programs monthly. It includes UW-Madison Extension programming and other programs of interest relating to local government that are offered in Wisconsin. Asterisked (\*) programs are Local Government Center and UW-Madison Extension programs. Information about the UW-Madison Extension Local Government Center and its programming may be found at [lgc.uwex.edu](http://lgc.uwex.edu). Please send brochures and announcements of programs of statewide interest to Eileen Langdon ([eileen.langdon@wisc.edu](mailto:eileen.langdon@wisc.edu)) at the LGC. Our address: **Local Government Center**, 702 Langdon St., Suite 111, Madison, WI 53706.

Please call the specified program contact with questions about the programs.

\*View at your convenience – **“2019 Board of Review (BOR)”** – All 2019 Board of Review training by the UW-Madison Extension Local Government Center will be by DVD. Cost: \$35, extra materials are \$10 each. This year’s training offers two choices: (1) “Conducting the First Meeting,” or (2) “Board of Review Hearing.” You need to view only one of the two videos for certification. Written materials include exam, affidavit, and filing instructions. For information on ordering, visit <http://lgc.uwex.edu>.

### August

August 5, 2019 – **“Public Safety’s Journey to the Cloud”** – Wisconsin Counties Association Educational Webinar. 10:30 am – 11:30 am. Webinar. Cost: None, but registration required. Learn how public safety applications are moving to the cloud, security fundamentals of cloud computing and securing your data and how to migrate your on-premise solutions to the cloud at your own pace. *Speaker: Karen Carlson, Motorola Solutions, Inc.* Questions 608-663-7188. To register visit [https://wicounties.adobeconnect.com/journey/event/event\\_info.html](https://wicounties.adobeconnect.com/journey/event/event_info.html).

August 6, 2019 – **“Essentials for Ensuring Transparency Under the Wisconsin Open Meetings Law”** – Wisconsin Department of Justice Office of Open Government. 12:00 noon – 1:00 pm. State Law Library, Madison. Cost: None, but registration required. Learn the fundamentals of the Wisconsin Open Meetings Law, including what constitutes a meeting, governmental body, convening of members, the prohibited walking quorum, and issues related to technologies such as email and social media. One CLE credit. *Speaker: Sarah K. Larson.* Questions 608-262-8707. To register visit <https://wilawlibrary.gov/learn/classes.html>.

\*August 8, 21, 28, September 11, 2019 – **“Small Community Forums and Resource Fairs”** – League of Wisconsin Municipalities, U.S. Dept. of Agriculture, UW-Madison Extension, Wisconsin Downtown Action Council, Wisconsin Economic Development Corporation, Wisconsin Rural Partners. Four locations and dates listed below. 7:30 am – 1:00 pm. Cost: \$20 (includes coffee, light lunch). The forums provide resources and a venue for neighbors, colleagues, and friends to discuss the challenges & opportunities of economic growth, education for the 21<sup>st</sup> century, civic issues, and life in Wisconsin’s small (and mighty) communities. Who

should attend? Everyone who cares about your community's future—residents, community leaders, elected officials and staff, volunteers, business leaders, educators, local and regional economic development staff, representatives of civic and planning organizations and more. Topics include: Resources Speed Networking; Local Case Studies, Wisconsin by the Numbers, Topic-Based Roundtables. *Presenters: Matt Kures or Tessa Conroy and others.* For more information or to register, visit <https://www.wiruralpartners.org/community-forums>.

### **Dates & Locations 2019 Small Community Forums & Resource Fairs**

Thursday, August 8	Crivitz Village Hall	Crivitz
Wednesday, August 21	Independence Opera House	Independence
Wednesday, August 28	Pardeeville Village Hall	Pardeeville
Wednesday, September 11	Nekoosa Community Center	Nekoosa

August 19, 2019 – **“Changing Demographics and Their Impact on Wisconsin Counties”** – Wisconsin Counties Association Educational Seminar. 10:00 am – 3:00 pm. Holiday Inn & Convention Center, Stevens Point. Cost: Members none; nonmembers \$115. Wisconsin's population is going through a transformation unlike anything we have seen in the past. We have a rapidly growing senior population while births have been on the decline for a decade. Explore how changing demography is affecting the workforce; how an aging population will create significant challenges for counties, and how shifting migration patterns could help or hinder these challenges. *Speakers: Dan Barroilhet, Matt Kures, Janet Zander, Carrie Diamond, Dale Knapp.* Questions 608-663-7188. For more information and to register visit <https://www.wicounties.org/events/779/#event-listing>.

\*August 19, 20, 2019 – **“Advancing Clean Energy in Wisconsin”** – UW-Madison Extension Energy Educators. Tour 10:00 am – 5:30 pm Monday starting at Willy Street Coop, Middleton, 8:30 am – 12:00 noon Tuesday presentations and discussion, Pyle Center, Madison. Cost: \$45 includes box lunch on Day 1 and beverages and snacks on Day 2. Tour on Monday will demonstrate clean energy approaches at these municipal, commercial, job, and economic development projects: Madison Gas and Electric; Middleton Community Solar; American Family Insurance Solar; Dane County Landfill: RNG Facility; Madison Area Technical College. On Tuesday, presentations and discussion feature Office of Energy Innovation; Energy Efficiency: UW Health; Municipal/Non-Profit projects; Utility Distributed Generation. *Instructors: Tim Baye, Sherrie Gruder, and Shiba Kar.* Questions Karen Blaha 715-346-3883. To register visit <https://www.eventbrite.com/e/advancing-clean-energy-in-wisconsin-tours-presentations-discussions-tickets-63815553037>

August 21, 2019 – **“Management Assessment”** – UW-Madison Transportation Information Center. 7:45 am – 3:30 pm. Cost: \$150. This interactive course will give you an opportunity to assess your personal management style and give you strategies to build on your strengths while addressing limitations. This course counts toward the Public Works Supervisory Academy (PWSA) and the Public Works Management Institute (PWMI) certificates, but you need not be enrolled in these programs to attend. *Instructor: Steve Pudloski.* Questions 608-262-8707. To register call 1-800-462-0876 or visit <https://epd.wisc.edu/tic/workshops/>.

August 22, 2019 – **“Executive Writing: Effective Workplace Communication”** – Certified Public Manager® Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$195. Strengthen your ability to write memos, letters, and reports covering a broad range of issues. Learn techniques to increase efficiency, apply different structures depending on your purpose, improve

your editing, choose appropriate language for written rather than oral communication, and analyze your intended audience. We use writing samples for analysis and discussion. *Instructor: Kyle Henderson.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <https://continuingstudies.wisc.edu/classes/executive-writing/>.

August 22-23, 2019 – **“Chief Executives Workshop”** – League of Wisconsin Municipalities. Wednesday 5:30 pm – Friday 12:00 noon, Osthoff Resort, Elkhart Lake. Cost: \$190 member, \$215 non-members. Topics include: Coping with Loss: Sun Prairie and Appleton Share their Stories; Strategies for Expanding Housing Options in your Community; Curbing Bad Behavior at Meetings and Hearings; Leading Positive Community Change; Small Communities Idea Jam; Large Communities Idea Jam; Forging the Way: Leading as a Woman in Local Government; Attracting and Keeping Talent Home; Divided Government: How’s It Working?; Legislative Update. *Presenters: Jerry Deschane, Tim Hanna, Kurt Paulsen, Matt Dregne, Shawn Reilly, Jeanne Carpenter, David Ivan, Emily McFarland, Wanda Montgomery, Lori Palmeri, Quint Studer, Rep. Terry Katsma, Jenni Dye, Curt Witynski.* <https://www.lwm-info.org/753/Chief-Executives-Workshop>.

## September

September 4, 2019 – **“Nuts and Bolts of HR Management”** – UW-Madison Transportation Information Center. 8:00 am – 3:30 pm. Madison Water Works, Madison. Cost: \$150. In this course, you will learn how to become a better manager by using good practices to manage people; including recruiting, training, development and evaluation of staff; feedback; and discipline. You will also learn about human resources management in government, particularly during difficult budget conditions, including the role of the operating manager. This course counts toward the Public Works Supervisory Academy (PWSA) and the Public Works Management Institute (PWMI) certificates, but you need not be enrolled in these programs to attend. *Instructors: Kristin Gebhardt, Steve Pudloski.* Questions 608-262-1299. To register call 1-800-462-0876, or visit <https://epd.wisc.edu/tic/workshops/>

\*September 9, 10, 11, 16, 17, 18, 25, 26, 27, 2019 – **“2019 Fall Town and Village Workshops”** – UW-Madison Extension Local Government Center and the Wisconsin Towns Association. Cost \$65, late registrations \$75, includes lunch. 8:00 am – 3:00 pm. Locations and dates listed below. Topics include: Legislative Update; Pavement Management and Asset Management Tools for Capital Improvement Planning; Public Comment–Dealing with Critics and Disorderly Persons; EMS & Fire Shared Services, Budget Building Basics; Municipal Levy Limit Worksheet Challenges; Budget: Notices, Resolutions & Adoption; Building Your Tax Bill; Tax Collection & Settlements. *Instructors: Carol Nawrocki, Jann Charette, Joel Gregozeski, Daniel Foth, James Macy, staff from von Briesen & Roper, S.C., Philip Freeburg, Ben Jordan, Steve Pudloski, Valeah Foy, Andrea Newman Wilfong, Tim McCumber.* Questions 608-262-9960. To register visit <https://www.wisctowns.com/events-calendar/>

### Dates and Locations for 2019 Fall Town and Village Workshops

Monday, September 9	Potawatomi Carter Hotel	Wabeno
Tuesday, September 10	Holiday Inn Convention Center	Stevens Point
Wednesday, September 11	The Marq	De Pere
Monday, September 16	Lakewoods Conference Center	Cable
Tuesday, September 17	Reulands Conference Center	Minocqua

Wednesday, September 18	Royal Ridges	Ripon
Wednesday, September 25	Deer Valley Lodge	Barneveld
Thursday, September 26	Florian Gardens Conference Center	Eau Claire
Friday, September 27	Cranberry Country Lodge	Tomah

September 13, 2019 – **“Local Government 101: Important Basics”** – League of Wisconsin Municipalities. 8:30 am – 3:45 pm. Par 4 Resort, Waupaca. Cost: \$85 members, \$110 nonmembers. Topics include: Organization & Powers of Cities and Villages; Recognizing and Avoiding Conflicts of Interest; Budgeting & Financial Oversight; Procedures for Local Government Meetings; Managing Public Works Activities. *Instructors: Claire Silverman, Maria Davis, Staff from Ehlers, Dan Hill, Ben Jordan.* For more information visit <http://www.lwm-info.org/799/Local-Government-101-Important-Basics>.

September 16-18, 2019 – **“Municipal Assessors Institute”** – League of Wisconsin Municipalities. 8:00 am Monday – 12:00 noon Wednesday. Best Western Premier Waterfront Hotel & Conference Center, Oshkosh. Cost: \$190 members, \$220 nonmembers. Topics include: Mediation on Excessive Assessment; Lakeshore Valuation; Property Tax Litigation Update 2019; If Houses Could Talk; Equalization Overview & Assessors Role in Equalization Process; Working with Different Generations; GIS Parcels; From Listing to Analysis; Act 68 Life After Dover: Due Process, Notice Requirements, and Hearing Denials. *Speakers: Matt Tooke, Justin Durtschi, Shannon Krause, Amy Seibel, Daniel Dixon, Gary Griffin, Ken One Peace, Ryan Braithwaite, Jamie Staffaroni, Dana Erlandsen, Mark Paulat, Steve Tadevich, Ryan Wilson, Mary Gawryleski, Kathryn Soto-Moreno, Dave Lockrem, Rick Rubow, Steve Tadevich, Steve Miner, Jean Cole, Matt Ackerman, Todd Timm, Eric Damkot, Brian Braithwaite, Mark Stram, Pat Walker, Michelle Drea, Kelly Altschul.* For more information and online registration visit <https://www.lwm-info.org/762/Municipal-Assessors-Institute>.

September 17, 2019 – **“Managing Organizational Change”** – Certified Public Manager<sup>®</sup> Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$195. A key challenge for today’s leaders is helping employees to understand the need for change. They must assist employees in discovering new ways of working and embracing these new ideas. In this class we explore strategies for communicating the need for change and building employee commitment to that change. Learn general and specific approaches for turbulent times. *Instructor: Jeff Russell.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <https://continuingstudies.wisc.edu/classes/managing-organizational-change>.

September 17, 2019 – **“Emily Ladau – Both Sides of the Disability Disclosure Line”** – Thompson Center on Public Leadership. 11:00 am – 3:30 pm. UW-Superior Yellow Jacket Union, Superior. Cost: None, but free ticket required. As someone whose disabilities are both visible and invisible, Emily Ladau will discuss how her experiences as a woman with a visible disability have led to her to go beyond shame regarding what’s hidden, and why it’s important to be open about disability as part of identity. She will also address the need to foster a culture of support for people with all types of disabilities, and through a personal lens, will share practical pathways toward progress and self-acceptance. *Speaker: Emily Ladau.* Questions call 608-265-4087.

September 18, 2019 – **“Managing Time, Multiple Priorities, and Interruptions”** – Certified Public Manager<sup>®</sup> Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$195. This session will help you identify behaviors and give you strategies that will help you manage multiple

priorities and handle interruptions to increase your effectiveness in the workplace. We will cover the myth of multitasking, how daily goals and objectives lead to success, strategies and best practices in putting out fires, doing more than one job, meeting madness, and how to limit interruptions. Additional time will be spent discussing new technology that can help increase daily effectiveness and achieve better life-work balance. *Instructor: Michael Leitz.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <https://continuingstudies.wisc.edu/classes/manage-time-priorities-interruptions>.

September 18, 2019 – **“Leadership Skills for Supervisors”** – UW-Madison Transportation Information Center. 8:00 am – 3:30 pm. UW-Fond du Lac, Fond du Lac. Cost: \$150. In this course, you will learn about the theories of leadership, and examine the issues, challenges, opportunities and strategies for transitioning into a supervisory or leadership role. This course counts toward the Public Works Supervisory Academy (PWSA) and the Public Works Management Institute (PWMI) certificates, but you need not be enrolled in these programs to attend. *Instructors: Jeffrey Russell, Steve Pudloski.* Questions 608-262-1299. To register call 1-800-462-0876, or visit <https://epd.wisc.edu/tic/workshops/>

September 20, 2019 – **“The Founding Fathers and Public Leadership”** – UW Thompson Center on Public Leadership. 11:00 am – 3:30 pm. UW-Madison Lowell Center, Madison. Cost: None, but free ticket required. Conference will examine the beliefs and insight of the founding fathers as they pertain to public leadership in America. The Thompson Center will be bringing in expert panelists to examine the mindsets of Franklin, Madison, Adams, Marshall, Dickinson, Douglas, and other framers of America’s beginnings. *Keynote Speaker: former Second Lady of the United States Lynne Cheney.* To obtain free tickets visit <https://www.eventbrite.com/e/the-founding-fathers-and-public-leadership-tickets-59111987546>

September 20, 2019 – **“Annual Town Law Conference”** – UW-Madison Law School Continuing Legal Education. 8:15 am – 3:30 pm. UW-Madison Pyle Center, Madison. Cost: \$175 attorneys, \$75 non-attorney public officials. Topics include: Protecting Town Rights-of-Way in the Wake of Wisconsin’s New 5G/Small Cell Law; Town and County Authority in Shorelands: A Decade of Change and Confusion Remains; What Issue Will Your Town Be Sued Over Next?: A Review of Topics Spurring Recent Litigation and Some Best Practices for Avoiding Lawsuits; Dumping Grounds and Banishment: Sex Offender Residency Regulation in Wisconsin; An Overview of Employment Issues: What the Signs in Your Break Room Tell Your Employees. *Instructors: Anita Gallucci, Julia Potter, Larry Konopacki, Remzy Bitar, Matt Parmentier, Mark Hazelbaker.* Questions: Karisa Schulze [wtowns@wisctowns.com](mailto:wtowns@wisctowns.com). To register visit <https://www.wisctowns.com/events-calendar/>.

September 22-24, 2019 – **“2019 WCA Annual Conference”** – Wisconsin Counties Association. 11:30 am Sunday – 12:45 pm Tuesday. Kalahari Resort, Wisconsin Dells. Cost: \$175 for members; \$210 for nonmembers early registration. Concurrent workshops include: Task Force on Water Quality Update; Broadband Expansion: What You Need to Know; What is New in Juvenile Corrections?; Utilizing the Talent of Veterans; Become a Debt-Free County; Next Generation 911; What’s New at the Department of Transportation; Roles and Responsibilities of Elected & Appointed Officials; Steps for Your County to Address Workforce & Senior Housing; From the Inside Out: A Focus on Healthy Mind & Body; Election Security; The Opioid and Meth Epidemic’s Impact on County Child Welfare Services; Managing Bond Proceeds; The View From 30,000 Feet: County Airports; The Attack on Qualified Immunity from Both the Left

& the Right; Future Regions: Local Government Forging a New Path; Challenges to Groundwater Quality & Quantity; County Redistricting; County Mental Health Programming—Innovations in the Field; Recruit, Retain & Engage Employees; Arts in Our Communities; Evidence-Based Decision Making—County Examples & Experiences; Mass Transit; Digital Counties Update; Wisconsin Extension Committees Association Update; Wisconsin’s Energy Status; Public Employee Engagement; County Fairs: Developing Young Talent; Ready for 2030: How Coming Demographic Changes Will Impact Counties; Badger State Sheriff’s Association; Embracing the Cloud for IT Efficiencies. *Keynote Speaker: Mark Tauscher.* Questions call 608-663-7188. For more information online visit <http://www.wicounties.org/events/693/#event-listing>.

September 24, 2019 – **“Ethics, Values, and the Public Manager”** – Certified Public Manager<sup>®</sup> Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$195. Don’t get your name in the headlines! Learn what is required for ethical decision making and ethical action. Find out how individual actions and the actions of groups are influenced by codes of ethics and by sanctions imposed for unethical conduct. Identify and discuss ethical dilemmas you face at work and elsewhere. Also discover your own ethical compass and how to use it effectively and consistently. *Instructor: Al Guyant.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <https://continuingstudies.wisc.edu/classes/ethics-values-public-manager>

September 25, 2019 – **“Resilience and Stress Management Skills”** – Certified Public Manager<sup>®</sup> Program. 8:30 am – 3:15 pm, Pyle Center, Madison. Cost: \$195. Gain a deeper understanding of the role and causes of stress. Explore multiple skills and approaches for managing your stress and being resilient in today’s workplace. Learn and practice stress management techniques and explore ways to become more resilient in everyday life. *Instructor: Kay Lawrence.* Questions: Sunshine Jansen, 608-262-4354. To register, call 608-262-0810 or 800-725-9692 or register online at <https://continuingstudies.wisc.edu/classes/stress-management-skills>

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